

COLORADO DEPARTMENT OF TRANSPORTATION FEDERAL EXPRESS REQUEST	Tracking #
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From (print)

Date	
Sender's name	
Phone #	Office
COFRS Organization code/Project code	

To (print)

Recipient's name		Phone ()
Company		
Address (FedEx cannot deliver to P.O. boxes or P.O. Zip codes)		
City	State	Zip -

Service Delivery commitment may be later in some areas

For International FedEx and Special Handling contact the Mail Center.		
<input type="checkbox"/> FedEx Priority Overnight (next business morning)	<input type="checkbox"/> FedEx Standard Overnight (next business afternoon)	<input type="checkbox"/> FedEx 2Day* (second business day)
<input type="checkbox"/> Other_____		
For Saturday Delivery check here: <input type="checkbox"/> (Extra charge, not available to all locations) (only available with FedEx Priority Overnight)		

Packaging

<input type="checkbox"/> FedEx letter* declared value limit \$500	<input type="checkbox"/> FedEx Pak* declared value limit \$500	<input type="checkbox"/> FedEx box	<input type="checkbox"/> FedEx tube	<input type="checkbox"/> Other Packaging
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Payment

Bill to: <input type="checkbox"/> Sender <input type="checkbox"/> Recipient <input type="checkbox"/> Third party <input type="checkbox"/> Credit card (enter FedEx account # or Credit Card # below) _____			
FedEx account #			
Credit card #			Exp. date
Total packages	Total weight	Total declared value** \$.00	Total charges \$

* FedEx letter rate not available, Minimum charge: one pound FedEx 2Day rate.
**When declaring a value higher than \$100 per package, you pay an additional charge
CDOT Form #1236 12/97

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